

# REQUEST FOR PROPOSALS



Promoting fair and  
effective criminal justice

## Evaluation of Penal Reform International's work on Women in the Criminal Justice System at the international level

### 1. About us

Penal Reform International (PRI) is an independent non-governmental organisation that develops and promotes fair, effective and proportionate responses to criminal justice problems worldwide.

PRI promotes alternatives to imprisonment which supports the rehabilitation of offenders, and promote the right of detainees to fair and humane treatment. PRI campaigns for the prevention of torture and the abolition of the death penalty, and works to ensure just and appropriate responses to children and women who come into contact with the law.

PRI currently has programmes in the Middle East and North Africa, Central and Eastern Europe, Central Asia and South Caucasus, and work with partners in East Africa and South Asia.

### 2. Background

PRI is looking to contract a consultant to evaluate PRI's international work on the promotion and implementation of the United Nations Rules for the Treatment of Women Prisoners and Non-custodial Measures for Women Offenders (the Bangkok Rules).

The Bangkok Rules were adopted by the UN General Assembly in December 2010, filling a long-standing lack of standards providing for the specific characteristics and needs of women offenders and prisoners. Since the adoption of the Bangkok Rules, PRI has advocated for greater recognition at the international and national level of the specific needs of women offenders and for the implementation of the Bangkok Rules in criminal justice and penal policy and practice.

Supported by UKAid, PRI has delivered a comprehensive and coordinated set of programmatic activities to raise awareness and push for implementation of the Rules. As part of this, PRI has published a comprehensive 'toolbox' on the Bangkok Rules to assist stakeholders to implement the Rules, tailored to the specific relevant stakeholders, including policy-makers, prison authorities/staff and detention monitoring bodies.

PRI has targeted key international institutions to intensively promote and advocate for the Rules' implementation, targeting as multipliers the Human Rights Council, its Special Procedures and Treaty Bodies. PRI has monitored the impact of its advocacy with relevant bodies since 2011.

### **3. Objectives and scope of the evaluation**

PRI has developed a theory of change for its work on the Bangkok Rules that covers both advocacy at the international level and implementation at the national level. This evaluation will focus on PRI's work at the Head Office (international) level. The evaluator will focus on the following elements of PRI's theory of change:

- Awareness and admit problem: the impact of PRI's awareness raising campaign on the Bangkok Rules. The evaluator will assess the extent to which PRI has contributed to international stakeholders being more aware of the issue (discrimination of women in the criminal justice system, specific characteristics and needs of women offenders and prisoners) and the international standards developed in this regard, as well as PRI resources dedicated to addressing this issue.
- Knowledge and capacity: the impact of PRI's technical assistance work. The evaluator will assess the extent to which PRI's technical assistance increased stakeholders' knowledge and capacity to address the issue.

Under these two areas of work, the evaluator will assess the key changes that have materialised and the extent to which PRI has contributed to those changes.

### **4. Methodology**

The evaluator will employ (but not limited to) the following methods:

- Review of programmatic documentation
- Questionnaires or remote interviews (e.g. by phone) with key stakeholders, including international stakeholders, partners, experts and PRI staff
- Other methods and techniques as suggested by the evaluator

### **5. Deliverables**

- Inception report
- Evaluation report in English, should not exceed 30 pages
- Presentation of main findings to PRI staff

### **6. Criteria for consultant selection**

- Experience of evaluating advocacy interventions (essential)
- Sound knowledge and understanding of the United Nations system (essential)
- Knowledge of evaluation methodologies and techniques (essential)
- Knowledge of human rights and/or criminal justice issues (desirable)

### **7. Timeframe**

The evaluation consultancy is expected to commence in October 2015 and be completed by the end of November 2015.

### **8. Instructions for submission**

All submissions must be emailed to the PRI's Evaluation and Organisational Learning Adviser, Nick Curley, at [ncurley@penalreform.org](mailto:ncurley@penalreform.org) no later than 9:00 BST on 14 September 2015.

Proposals must be written in a narrative style that follows the structure below:

- Profile of consultant/firm, clear demonstration of previous experience
- Understanding of the Terms of Reference
- Approach and methodology
- Work plan
- Proposed budget in Euros and inclusive of VAT

Appendices of the proposal must include:

- CV of the consultant(s)
- Two references from similar projects undertaken by the consultant, including email contacts and phone numbers

The budget for the evaluations should not exceed €8,000. The evaluation will be done remotely but may involve limited travel to the PRI head office in London.

Further information on Penal Reform International and our programmes can be found on our website: [www.penalreform.org](http://www.penalreform.org)